

Aylesford Parish Council

Policy & Resources Committee

Minutes of the Meeting held in the Aylesford Parish Council Office, Aylesford on Tuesday 3 October 2023

Present: Councillors Sullivan (Chairman), Balcombe, Mrs Birkbeck, Craig, Ms Dorrington, Mrs Eves, Mrs Gadd, Gledhill, Rillie, Sharp, Shelley and Walker.

In Attendance: Melanie Randall (Clerk)

Apologies: Councillors Beadle, Chapman, Fuller, Mrs Ogun, Ms Oyewusi, Rowe and Smith.

1. Apologies for Absence

Apologies of Absence from Councillors Beadle, Chapman, Fuller, Mrs Ogun, Ms Oyewusi, Rowe, and Smith were received, and the reasons for absence agreed.

2. Declarations of Interest

There were no declarations of interest additional to those contained in the Register of Members Interests.

3. Minutes of the last meeting held on 5 September 2023

It was **Agreed** that the Minutes from the meeting held on 5 September 2023 be approved as a correct record.

4. Accounts for Payment

The Council considered the Payment Schedule attached to the Agenda and Councillor Balcombe proposed and Councillor Mrs Gadd Seconded and it was **Resolved** that 29 payments totalling £20,915.40 be made.

5. Finance Advisory Sub Committee

It was **Agreed** to note the minutes of the meeting held on 26 September 2023.

Noted

6. KALC

The notes from the Tonbridge & Malling KALC AGM held on 28 September 2023 were circulated by Councillor Shelley ahead of the meeting and were noted. **Noted**

7. TMBC/Parish Partnership Panel Meeting

No update received.

Noted

8. Council Vacancies

There are no vacancies.

9. Public Convenience Review

The Chairman reported that work is almost complete, and the Council has the Deed of Surrender between the Parish Council and TMBC, which was drawn up by TMBC's legal team. Members **Agreed** that once the Chairman, Vice Chairman and Clerk were happy the project was complete they will sign the Deed of Surrender. **Ongoing**

10. Adoption of Aylesford Station

The Clerk reported that Councillor Shelley has provided her with the exact information of the items that need to be purchased. However due to a high workload she has not had opportunity to place the order. **Ongoing**

11. To review non-printing of meeting papers

After discussion it was clear that some members would like to go back to having a printed copy of the meeting papers, some liked the new way using their electronic devices, and some had no preference. It was **Resolved** that the Clerk will email all members and request their preference. **Closed**

12. Any Other Correspondence

A Councillor asked if St Peters School, Aylesford had discussed any further with the Parish the possibility of having a swimming pool in the grounds of Coronation Gardens (subject to the agreement of the Parish Council and obtaining Planning permission). The Chairman informed the committee that no further correspondence had been received.

A Councillor asked if the Clerk had chance to instruct a contractor to look at the potholes in Belgrave Street, Eccles as they need filling in again. The Clerk confirmed that she had asked a contractor to provide a quote.

13. Duration of Meeting

7.52pm to 8.30pm